

Church of Our Saviour
2020 DRAFT Budget

As of:		Draft 2020 12/15/2019		Prior Year			2020 Budget		
Account Number	Description	Actual 2018	Budget 2019	9/30/19 YTD	Est. Actual 2019	Budget 2020	2020 Budget M/(L) than 2019 Est Act		
Budget Summary -- By Program Area									
Summary of Program Spending									%Total
	Diocesan Pledge				\$ 86,286	\$ 92,294	\$ 6,008		8%
	Funds to Endowment				-	10,000	10,000		1%
	Outreach, Pastoral Care & Community Events				56,858	46,000	(10,858)		4%
	Clergy & Program Support				426,178	449,960	23,782		40%
	Facilities & Grounds				227,069	205,726	(21,343)		18%
	Music & Worship				148,709	151,137	2,428		13%
	Children's Programs				78,605	81,591	2,987		7%
	Youth Prorams				93,209	81,593	(11,616)		7%
	Adult Programs				12,235	12,265	30		1%
	Total Parish Programs				\$ 1,129,148	\$ 1,130,566	\$ 1,418		100%
Summary of Parish Funding									%Total
	Pledged Giving				\$ 770,000	\$ 785,000	\$ 15,000		69%
	Other Giving				64,600	75,000	10,400		
	Total Contributions				834,600	860,000	25,400		76%
	Trusts & Interest				106,169	110,740	4,571		10%
	Designated Gifts & Program Fees				170,436	145,460	(24,976)		13%
	Total Funds				\$ 1,111,205	\$ 1,116,200	\$ 4,995		99%
	Net Operating Surplus / (Deficit)				\$ (17,942)	\$ (14,366)	\$ 3,577		-1%
Budget Summary -- Traditional Look									
God Makes the Way									%Total
	Total Contributions / Income	\$ 920,811	\$ 1,002,793	\$ 835,540	\$ 1,111,205	\$ 1,116,200	\$ 4,995		
	Total Operating Expenditures	151,831	165,654	171,078	227,208	224,290	(2,918)		20%
	Total Employee Expenditures	580,645	612,897	453,331	601,671	613,500	11,829		54%
	Diocesan & Clergy Funds	91,471	89,286	66,487	89,286	95,294	6,008		8%
	Transfer to Foundation Endowment	-	-	-	-	10,000	10,000		1%
	Merchant & Bank Fees	7,586	7,000	6,196	7,500	7,800	300		1%
Broken People Praise									
	Total Ministry Expenditures	17,023	51,550	46,278	70,073	65,060	(5,013)		6%
Grateful People Gather									
	Total Ministry Expenditures	8,082	12,125	18,908	26,235	23,765	(2,470)		2%
Healthy People Grow									
	Total Ministry Expenditures	44,590	55,407	61,261	65,115	56,282	(8,833)		5%
Loved People Care									
	Total Ministry Expenditures	1,436	1,000	3,041	5,000	6,250	1,250		1%
Christian People Go									

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Account Number	Description	Actual 2018	Budget 2019	9/30/19 YTD	Est. Actual 2019	Budget 2020	2020 Budget M/(L) than 2019 Est Act	
	Total Ministry Expenditures	191,482	233,268	231,172	297,269	292,776	(4,493)	26%
	Total Operating Expenditures	\$ 1,094,146	\$ 1,228,187	\$ 1,057,751	\$ 1,389,357	\$ 1,395,017	\$ 5,660	123%
	Net Operating Surplus/Deficit	\$ (173,335)	\$ (225,394)	\$ (222,211)	\$ (278,151)	\$ (278,817)	\$ (665)	

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God Makes the Way								
CONTRIBUTIONS								
40110	Pledged Giving	\$ 744,262	\$ 779,757	\$ 571,448	\$ 770,000	\$ 785,000	\$ 15,000	*
40120	Unpledged Giving	65,681	60,000	32,156	48,200	55,000	6,800	*
40130	Cash Plate Offering	5,383	5,200	4,904	7,900	10,000	2,100	*
40190	Additional Expected Gifts - God's Grace	5,250	7,500	8,500	8,500	10,000	1,500	*
	SUB-TOTAL CONTRIBUTIONS	\$ 820,576	\$ 852,457	\$ 617,008	\$ 834,600	\$ 860,000	\$ 25,400	
TRUSTS & INTEREST								
40200	Mathas Trust	51,521	56,056	42,042	56,056	51,500	(4,556)	
40210	Graff Trust (Restricted Youth)	48,492	49,893	37,420	49,893	59,020	9,127	*
41017	Interest/Reserve Acct - GF	222	200	166	220	220	-	
	SUB-TOTAL TRUSTS & INTERESTS	\$ 100,235	\$ 106,149	\$ 79,628	\$ 106,169	\$ 110,740	\$ 4,571	
DESIGNATED GIFTS & PROGRAM FEES								
41005	Designated Funds - Transfer	-	44,187	-	-	-	-	
41020	Worship	-	-	3,250	5,250	5,000	(250)	
41025	Music	-	-	17,067	23,461	13,500	(9,961)	
41030	Children's Ministry	-	-	9,376	15,167	18,500	3,333	*
41035	Youth Programs	-	-	10,248	20,244	9,570	(10,674)	
41040	Missions & Outreach	-	-	21,895	21,895	16,000	(5,895)	
41045	Facilities & Grounds	-	-	52,927	60,278	60,000	(278)	
41050	Ministry & Programs	-	-	13,154	13,154	5,000	(8,154)	
41055	Custodial Accounts	-	-	10,988	10,988	17,890	6,902	
	SUB-TOTAL DESIGNATED GIFTS/FEES	\$ -	\$ 44,187	\$ 138,905	\$ 170,436	\$ 145,460	\$ (24,976)	
	TOTAL PARISH FUNDING	\$ 920,811	\$ 1,002,793	\$ 835,540	\$ 1,111,205	\$ 1,116,200	\$ 4,995	

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Account Number	Description	Actual 2018	Budget 2019	9/30/19 YTD	Est. Actual 2019	Budget 2020	2020 Budget M/(L) than 2019 Est Act	
OPERATING EXPENDITURES								
Bookkeeping:								
50210	Audit & Accounting	4,500	4,500	4,500	4,500	4,500	-	
50230	Bookkeeping Supplies	226	350	202	350	350	-	
50270	Pledge Envelopes	648	450	533	725	700	(25)	
50515	Contingency-General	837	1,000	803	1,000	1,000	-	
	Total Audit & Accounting:	\$ 6,211	\$ 6,300	\$ 6,038	\$ 6,575	\$ 6,550	\$ (25)	
Communications								
50110	Advertising/Marketing	553	1,459	2,287	3,000	3,000	-	
51082	Communications Coordinator	-	6,000	5,417	8,500	12,000	3,500	
50540	Parish Communications (software)	2,270	2,400	2,490	2,800	3,000	200	
50720	Telephone Service	1,835	1,800	1,428	1,950	2,200	250	
50725	Internet	2,512	2,460	1,879	2,500	2,600	100	
50726	Website Management	365	500	399	500	1,700	1,200	*
	Total Communications:	\$ 7,535	\$ 14,619	\$ 13,900	\$ 19,250	\$ 24,500	\$ 5,250	
Conventions & Workshops:								
50330	Diocesan Convention	725	1,300	-	-	1,000	1,000	
50390	ACS/Realm Software Convention	1,133	1,440	1,854	1,854	2,000	146	
	Total Conventions & Workshops:	\$ 1,858	\$ 2,740	\$ 1,854	\$ 1,854	\$ 3,000	\$ 1,146	
Insurance:								
50420	Property	33,374	34,000	26,613	36,000	38,000	2,000	
50430	Workers' Compensation	3,408	3,600	1,531	2,050	2,500	450	
	Total Insurance:	\$ 36,782	\$ 37,600	\$ 28,144	\$ 38,050	\$ 40,500	\$ 2,450	
Office Operations & Supplies:								
50510	Paper	1,961	2,400	2,164	2,800	2,800	-	
50550	Postage	549	900	1,074	1,500	1,500	-	
50580	Toner & Ink Cartridges	408	1,000	774	1,000	1,000	-	
50590	Office Supplies - General	3,946	4,000	3,490	4,200	4,200	-	
53610	Dues and Subscriptions	285	415	125	250	415	165	
50617	Bulletin Preparation	4,320	4,500	3,375	4,500	4,800	300	
53620	Forward Day-by Day Supplies	157	200	(14)	25	50	25	
50645	Office Equipment	8,940	8,200	7,046	8,200	8,500	300	
50646	Computer Service	900	1,000	1,859	2,000	2,000	-	
50647	Realm Software Maintenance	2,688	3,120	2,412	3,220	3,500	280	
	Total Office Operations & Supplies:	\$ 24,155	\$ 25,735	\$ 22,306	\$ 27,695	\$ 28,765	\$ 1,070	
Maintenance & Repair								
50615	Cleaning Supplies	355	450	396	500	600	100	
50635	Maintenance & Repair-General	22,599	25,000	8,180	20,000	20,000	-	
50650	Major Repairs & Improvements	-	-	51,383	58,734	45,000	(13,734)	*
50650	Columbarium Expenses	-	-	72	100	100	-	
	Total Maintenance & Repair:	\$ 22,954	\$ 25,450	\$ 60,031	\$ 79,334	\$ 65,700	\$ (13,634)	
Property Services:								
50610	Alarm Monitoring	426	1,525	131	525	600	75	
50625	Gate Monitoring	8,395	8,395	6,296	8,395	8,395	-	
50630	Landscaping/Yard Service	6,480	6,840	5,310	7,230	7,680	450	
50770	Waste & Trash Removal	3,430	2,750	2,302	3,600	3,600	-	
51087	Housekeeping	20,404	20,000	16,002	21,000	21,000	-	
	Total Property Services:	\$ 39,134	\$ 39,510	\$ 30,042	\$ 40,750	\$ 41,275	\$ 525	
Stewardship Operations:								

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53070	Stewardship-Annual Campaign	606	2,000	62	2,000	2,000	1,394	
	Total Stewardship Operations:	\$ 606	\$ 2,000	\$ 62	\$ 2,000	\$ 2,000	\$ -	
	Utilities & Fuel:							
50620	Propane	1,146	1,200	489	800	1,000	200	
50710	Electrical Service	11,451	10,500	8,212	10,900	11,000	100	
	Total Utilities & Fuel:	\$ 12,597	\$ 11,700	\$ 8,701	\$ 11,700	\$ 12,000	\$ 300	
	TOTAL OPERATING EXPENDITURES	\$ 151,831	\$ 165,654	\$ 171,078	\$ 227,208	\$ 224,290	\$ (2,918)	

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EMPLOYEE EXPENDITURES								
Rector Compensation:								
50730	Rector-Telephone	1,000	1,000	750	1,000	1,000	-	
51000	Rector-Salary-Tax Allowance	60,041	60,041	45,031	60,041	60,041	-	
51020	Rector-Housing	32,000	32,000	24,000	32,000	32,000	-	
51040	Rector-Auto Expense	2,977	2,500	1,981	2,500	2,500	-	
51105	Rector-Continuing Education	539	1,000	283	1,000	1,000	-	
51130	Rector-Health/Life Insurance	29,282	30,547	22,910	30,547	31,951	1,404	
51160	Rector -Pension	16,567	16,567	12,426	16,567	16,567	-	
	Total Rector Compensation:	\$ 142,406	\$ 143,655	\$ 107,380	\$ 143,655	\$ 145,059	\$ 1,404	
Associate Rector Compensation:								
50740	Associate Rector-Telephone	900	900	675	900	900	-	
51007	Associate Rector-Salary-Tax Allow	42,500	42,000	31,500	42,000	38,000	(4,000)	*
51026	Associate Rector-Housing	28,000	28,000	21,000	28,000	32,000	4,000	*
51048	Associate Rector-Auto Expense	2,923	2,500	1,992	2,500	2,500	-	
51115	Associate Rector-Continuing Ed	193	1,500	50	1,500	1,500	-	
51135	Associate Rector-Health/Life Ins	28,643	29,875	22,406	29,875	31,075	1,200	
51170	Associate Rector-Pension	12,600	12,600	9,450	12,600	12,600	-	
	Total Associate Rector Compensation:	\$ 115,758	\$ 117,375	\$ 87,073	\$ 117,375	\$ 118,575	\$ 1,200	
Staff Salaries and Taxes:								
51060	Dir. of Children's & Family Ministries	27,544	29,865	22,399	29,865	32,500	2,635	
51065	Director of Youth Ministries	21,209	38,000	28,500	38,000	38,000	-	*
51067	Nursery Workers	12,323	14,000	9,606	14,000	14,000	-	
51070	Director of Music Ministries	54,317	53,817	40,363	53,817	53,817	-	
51075	Bookkeeper	32,411	31,911	23,933	31,913	35,470	3,557	*
51080	Executive Asst. to the Rector	30,803	24,700	21,407	28,817	34,600	5,783	
51085	Facilities Manager	57,748	55,040	37,475	45,000	28,860	(16,140)	
51086	Facilities Manager Auto expense	1,894	1,250	1,250	1,250	1,250	-	
51090	Bonus / Salary Increase Pool	-	5,125	-	-	8,992	8,992	*
51095	Employment Taxes (7.65%)	18,239	18,921	13,950	18,468	18,149	(319)	*
	Total Staff Salaries & Taxes:	\$ 256,489	\$ 272,629	\$ 198,882	\$ 261,130	\$ 265,638	\$ 4,508	
Staff Benefits:								
51110	Dir of Youth Ministries-Continuing Ed	1,202	3,400	113	3,400	3,400	-	
51122	Dir of Children's Ministries - Continuing Ed	1,288	1,375	842	1,375	1,000	(375)	
51125	Dir. Of Music Ministries - Continuing Ed	1,335	2,000	1,429	2,000	1,500	(500)	*
51150	Staff Health Insurance	41,898	47,863	35,976	47,330	54,041	6,711	
51180	Staff Cell Phones	3,638	3,600	2,475	3,600	3,600	-	
51185	Staff Pensions (9%)	16,632	21,000	19,160	21,806	20,687	(1,119)	*
	Total Staff Benefits:	\$ 65,992	\$ 79,238	\$ 59,996	\$ 79,511	\$ 84,228	\$ 4,717	
TOTAL EMPLOYEE EXPENDITURES		\$ 580,645	\$ 612,897	\$ 453,331	\$ 601,671	\$ 613,500	\$ 11,829	
MINISTRY EXPENDITURES								
Diocesan Pledge								
53530	Diocesan Pledge	\$ 88,999	\$ 86,286	\$ 64,715	\$ 86,286	\$ 92,294	\$ 6,008	
Clergy Expenses								
53650	Rector Expenses	1,719	2,000	1,550	2,000	2,000	-	
53660	Associate Rector Expenses	754	1,000	222	1,000	1,000	-	
	Total Clergy Expenses:	\$ 2,472	\$ 3,000	\$ 1,772	\$ 3,000	\$ 3,000	\$ -	
Total Diocesan & Clergy Funds		\$ 91,471	\$ 89,286	\$ 66,487	\$ 89,286	\$ 95,294	\$ 6,008	

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MISCELLANEOUS EXPENDITURES								
Other Expenses:								
50220	Bank Charges / Merchant Fees	7,586	7,000	6,196	7,500	7,800	300	
	Merchant & Bank Charges:	\$ 7,586	\$ 7,000	\$ 6,196	\$ 7,500	\$ 7,800	\$ 300	
New	Transfer to Fndation for Endowment	\$ -	\$ -	\$ -	\$ -	\$ 10,000	\$ 10,000	*
	Total Miscellaneous Expenditures	\$ 7,586	\$ 7,000	\$ 6,196	\$ 7,500	\$ 17,800	\$ 10,300	

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Broken People Praise								
MINISTRY EXPENDITURES								
Evangelism:								
53085	Welcome Committee & Name Badges	145	500	715	850	800	(50)	
	Total Evangelism:	\$ 145	\$ 500	\$ 715	\$ 850	\$ 800	\$ (50)	
Liturgical:								
53310	Altar Flowers	-	-	3,483	5,000	5,000	-	
53315	Altar Supplies - Consumables	2,029	2,640	1,395	1,825	2,500	675	
	Total Liturgical:	\$ 2,029	\$ 2,640	\$ 4,877	\$ 6,825	\$ 7,500	\$ 675	
Ministries:								
Music Operations:								
53410	Printed Music Purchase	1,101	1,500	1,249	1,500	1,500	-	
53415	Music Licenses	290	350	347	350	350	-	
53420	Supply Organist	1,950	3,300	2,250	3,300	3,300	-	
53430	Choir Accompanist	150	2,700	2,250	2,700	2,700	-	
53440	Music and Arts Series	-	3,000	4,498	4,498	3,000	(1,498)	
53445	Christmas and Easter Musicians	2,500	3,000	1,950	3,000	3,000	-	
53490	Instrument Maintenance	859	1,310	331	7,100	1,310	(5,790)	
53491	Choral Scholar	-	10,000	13,161	18,700	18,600	(100)	
53492	Music Leader - 5:30 PM Sunday	7,650	22,500	14,650	21,000	22,500	1,500	
	Total Music Operations:	\$ 14,500	\$ 47,660	\$ 40,686	\$ 62,148	\$ 56,260	\$ (5,888)	
Clergy Expenses								
51055	Supply Clergy	350	750	-	250	500	250	
	Total Supply Clergy Expenses:	\$ 350	\$ 750	\$ -	\$ 250	\$ 500	\$ 250	
	TOTAL MINISTRY EXPENDITURES	\$ 17,023	\$ 51,550	\$ 46,278	\$ 70,073	\$ 65,060	\$ (5,013)	
Grateful People Gather								
MINISTRY EXPENDITURES								
Events:								
53225	DOK Programs	-	-	545	545	500	(45)	
53235	Women's Ministry	-	-	617	2,200	2,200	-	
53245	Women's Retreat	-	-	6,140	6,140	6,140	-	
53255	Parish Life	1,840	2,125	1,554	2,025	2,125	100	
53265	Community Events (food trucks, Nativity)	1,399	4,000	5,524	8,275	6,300	(1,975)	
	Total Events:	\$ 3,239	\$ 6,125	\$ 14,380	\$ 19,185	\$ 17,265	\$ (1,920)	
Food, Kitchen & Hospitality:								
53740	Paper Goods & Kitchen Supplies	3,791	4,500	2,465	3,300	3,500	200	*
53761	Meal Receipts	(9,763)	(10,000)	(8,427)	(9,500)	(10,000)	(500)	
53762	Funeral Receptions	-	-	497	1,000	1,000	-	
53790	Meals - Food	10,815	11,500	9,994	12,250	12,000	(250)	
	Total Food:	\$ 4,843	\$ 6,000	\$ 4,528	\$ 7,050	\$ 6,500	\$ (550)	
	TOTAL MINISTRY EXPENDITURES	\$ 8,082	\$ 12,125	\$ 18,908	\$ 26,235	\$ 23,765	\$ (2,470)	

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Healthy People Grow								
MINISTRY EXPENDITURES								
Christian Formation:								
53010	Confirmation	257	850	1,770	1,770	500	(1,270)	*
53035	Group Bible Studies	500	425	287	350	425	75	
53050	Nursery Supplies/ Training	1,126	1,100	-	-	1,100	1,100	
53075	Children's Ministries	4,509	5,600	5,619	6,600	5,100	(1,500)	*
53076	Family Ministries	-	1,500	196	196	-	(196)	
53078	Built for a Purpose	-	2,000	1,413	1,413	4,500	3,087	
53260	Vacation Bible School	4,323	5,000	7,044	7,044	7,500	456	
53262	Created for a Purpose	1,500	1,500	12,955	12,955	12,500	(455)	
53263	Adult Christian Education	1,113	1,500	1,288	1,500	1,500	-	
53915	Cursillo Program	-	1,500	1,264	1,500	1,500	-	
	Total Christian Formation:	\$ 13,327	\$ 20,975	\$ 31,837	\$ 33,328	\$ 34,625	\$ 1,297	
Youth Ministries:								
53810	Acolytes	59	300	-	150	300	150	
53820	Youth Activities	10,159	5,780	4,937	6,500	5,375	(1,125)	
53830	Youth Director Expenses	513	1,600	1,377	1,600	2,320	720	
53840	Youth Activities Food	1,482	1,500	775	1,200	1,250	50	*
53850	Youth Scholarships (Camp, Happening, etc)	4,938	9,450	9,164	9,164	2,000	(7,164)	
53880	Youth Mission Trips	2,610	5,800	3,177	3,177	10,412	7,235	
53890	Youth Ministry Consulting	11,502	10,002	9,996	9,996	-	(9,996)	
	Total Youth Ministries	\$ 31,263	\$ 34,432	\$ 29,425	\$ 31,787	\$ 21,657	\$ (10,130)	
	TOTAL MINISTRY EXPENDITURES	\$ 44,590	\$ 55,407	\$ 61,261	\$ 65,115	\$ 56,282	\$ (8,833)	
Loved People Care								
MINISTRY EXPENDITURES								
50920	Rector Disc Fd - Disbursed			1,266	2,000	2,500	500	
50930	Assoc. Rector Disc Fd - Disbursed			278	1,000	1,250	250	
53515	Pastoral Care (Inreach)	1,436	1,000	1,497	2,000	2,500	500	
	TOTAL MINISTRY EXPENDITURES	\$ 1,436	\$ 1,000	\$ 3,041	\$ 5,000	\$ 6,250	\$ 1,250	
Christian People Go								
MINISTRY EXPENDITURES								
Outreach:								
53513	Prison Ministries	700	700	350	700	700	-	
53514	Mandarin Food Bank			1,022	1,022	-	(1,022)	
53520	Cuba Mission Work	2,000	2,000	4,835	5,000	2,000	(3,000)	
53550	Habijax (Habitat for Humanity - Jax)	1,600	1,600	1,568	1,600	1,600	-	
53570	St Mary's Episcopal			889	1,340	2,000	660	
53580	Urban Meals (Sulzbacher--2019)	5,966	2,400	1,800	2,400	2,400	-	
53582	Missions Outreach	7,500	5,000	2,398	5,000	5,000	-	
53583	St Andrews Parish			1,002	1,125	1,125	-	
53586	Her Song Jacksonville	6,000	6,000	5,000	6,500	6,000	(500)	
53587	Church Without Walls	-	2,200	5,273	5,273	5,500	227	
53591	Episcopal Relief & Development	-	-	6,636	7,100	2,000	(5,100)	
	Total Outreach:	\$ 23,766	\$ 19,900	\$ 30,773	\$ 37,060	\$ 28,325	\$ (8,735)	

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	TOTAL MINISTRY EXPENDITURES	\$ 191,482	\$ 233,268	\$ 231,172	\$ 297,269	\$ 292,776	\$ (4,493)	
	Total Parish Expenses	\$ 926,431	\$ 1,014,819	\$ 857,352	\$ 1,129,148	\$ 1,130,566	\$ 1,418	
	Net Operating Surplus/Deficit	\$ (5,620)	\$ (12,026)	\$ (21,812)	\$ (17,942)	\$ (14,366)	\$ 3,577	